

# State of Georgia Job Description

**Job Family:** Natural Resources  
**Job Code:** NRP023  
**Job Title:** Forester 4  
**Functional Level:** Supervisor (SPV)  
**Pay Plan:** Statewide Salary Plan (SWD)  
**Grade:** K  
**Salary Range:** \$44,998.81 - \$59,143.37 - \$73,287.92

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## **Job Summary:**

Under limited supervision, conducts research, develops plans, and administers and directs programs related to specialized forestry issues within a region. Performs educational outreach and public relations activities. May perform administrative duties such as budget preparation and purchasing and procuring equipment and supplies. May serve as mentor.

## **Primary Duties & Responsibilities:**

- Performs job responsibilities with minimal supervision
- Serves as job expert or organization resource in assigned areas
- Consults on forestry issues to private owners, local agencies, federal and state governments, non-profit organizations and/or companies
- Ensures adherence to government regulations
- Ensures and promotes effective forest and wildlife management practices
- Prepares administrative reports, budgets, purchases and procures equipment and supplies
- Conducts surveys, samplings, inspections and similar activities. Compiles data, makes reports, and ensures appropriate action.
- Addresses customer complaints or inquiries, investigates as needed and takes appropriate action
- Prepares news articles, pamphlets, brochures, etc. for internal and external publication
- Provides outreach information on a routine and ongoing basis for highly technical subjects.
- Provides training for co-workers, landowners, and others.

## **Entry Qualifications:**

Bachelor's degree in forestry, forest resources, or closely related area that includes core forestry coursework from a Society of American Foresters (SAF) accredited college or university and three (3) years of job-related forestry experience; or one (1) year of experience required at the lower-level Forester 3 (NRP022) or position equivalent; or an Associate's degree in forestry, which includes forestry coursework from an SAF accredited school and be a Georgia Registered Forester.

## **Preferred Qualifications:**

In addition to Entry Qualifications, Preferred Qualifications may be added by the agency.

### **NOTE:**

*The above job description represents the general nature, primary duties and responsibilities, and qualifications for the work performed by employees within this job, but is not a comprehensive and exhaustive list. Employees may be required to perform other duties as assigned, and specific duties, responsibilities, and activities within the core nature of the job may change at any time with or without notice. Employees must be able to perform the essential functions of the job, as specified by the employing entity, with or without reasonable accommodation.*