

State of Georgia Job Description

Job Family: Regulatory
Job Code: RCM010
Job Title: Mgr 1, Env. Protection
Functional Level: Manager (MGR)
Pay Plan: Statewide Salary Plan (SWD)
Grade: M
Salary Range: \$56,310.72 - \$73,677.24 - \$91,043.76

Job Summary:

Manages a program of regulatory review and enforcement in the area of environmental health/protection. Assists in the development of policies and procedures in assigned area. Directs subordinate supervisors and staff.

Primary Duties & Responsibilities:

- Conducts research pertaining to environmental and energy related issues in order to develop needed plans and policies
- Directs environmental health or protection program activities that provide technical assistance and regulatory interpretation of environmental health/protection laws to other agencies and the public
- Directs the preparation and administration of the program budget and the coordination of federal funding
- Interviews, hires, direct, trains, evaluates the performance of, and when necessary, recommends discipline and/or discharge of employees
- Manages human resources and directs administrative activities for environmental health/protection employees
- May manage/monitor budgets, grants and/or other funding sources relative to an environmental program
- Plans, conducts, and coordinates compliance monitoring, inspections, audits, and enforcement activities
- Provides technical expertise and testimony regarding complex environmental issues
- Recommends, and assists with preparation and/or drafting of proposed (or desired changes in) laws, regulations, and rules needed for optimum management of the environment
- Responds to environmental health or protection emergencies and episodes, and/or conducts assessments of impact
- Reviews and/or prepares applications, permits, and technical reports

Entry Qualifications:

Bachelor's degree in environmental sciences, biology, chemistry, geology, engineering (agricultural, chemical, civil, environmental, mechanical, or sanitary) or a related field from an accredited college or university and four (4) years of professional experience in environmental enforcement, environmental health, environmental monitoring, environmental protection or environmental research.

Note: An equivalent combination of knowledge, education, job or intern experience, training, or certifications that provides the necessary knowledge and skills to successfully perform the job at the level listed may be substituted year-over-year.

Preferred Qualifications:

In addition to Entry Qualifications, Preferred Qualifications may be added by the agency.

NOTE:

The above job description represents the general nature, primary duties and responsibilities, and qualifications for the work performed by employees within this job, but is not a comprehensive and exhaustive list. Employees may be required to perform other duties as assigned, and specific duties, responsibilities, and activities within the core nature of the job may change at any time with or without notice. Employees must be able to perform the essential functions of the job, as specified by the employing entity, with or without reasonable accommodation.